

Job Description
Transitional General Presbyter
Presbytery of Detroit

Title:

Transitional General Presbyter (TGP)

Purpose:

The purpose of this position is to lead the Presbytery of Detroit through a process of healing and discernment such that the at the end of the contract period, the presbytery is healthier, better connected and has a clear sense of its corporate mission.

Job Duties:

Head of Staff: the TGP will serve a head of staff, ensuring good communication and relationships among the various members of Presbytery staff as well as ensuring that staff are carrying out the functions assigned to them. In conjunction with the Operations Team (responsible for staff relationships) the TGP will conduct annual staff reviews.

Staff Liaison: The TGP will serve as the liaison between presbytery staff and the following committees:

Trustees (Who are responsible for the finances of presbytery)

Planning and Visioning (Who are responsible for long term vision casting and preparation of the annual budget)

Operations (Who are responsible for oversight of presbytery staff)

Ex-officio: will serve ex-officio on the Coordinating Cabinet and other committees and work groups as necessary

Relationship Building: The TGP will intentionally build relationships with pastors, elders and congregations in order to build trust with presbytery leadership

Accountability and Review:

This position is accountable to the Coordinating Cabinet and the Presbytery for implementation of decisions and matters of strategy, program, and resources.

This position will be reviewed annually by the Operations Team

Contract: this is a contract position, with the length of the contract being two years with the possibility of extending it a year at a time if necessary.