

National Black Presbyterian Caucus Volunteer Leadership Position Openings

The National Black Presbyterian Caucus (NBPC) is looking for key volunteer leaders for the following positions:

- **Financial Administrator**
 - Participate as a member of the Board of Directors
 - Participate as a member of the Finance Committee, with voice
 - Work closely with the Treasurer in reconciling budgets and disbursements
 - Process vouchers and submit eligible vouchers to Treasurer for payment
 - Work closely with the Membership Committee to validate Rebate requirements and submit to Treasurer for payment.

- **Chapter and Regional Development Committee Co-Chairs (2)**
 - Participate as a member of the Board of Directors
 - Serve as coordinator of Regional Representatives, providing advisory support
 - Coordinate membership initiatives and strategies among chapters, Regional Representatives, and the NBPC Membership Committee
 - Assist chapters and regions in envisioning new relationships with mid-governing bodies of the PC (U.S.A.)
 - Identify opportunities for new/re-activated chapters/regions, with the help of Regional Representatives
 - Ensure NBPC regions and chapters cover the contiguous United States and propose boundary adjustments, as necessary.

- **Seminarian Representative**
 - Participate as a member of the Board of Directors
 - Promote NBPC and its purpose and mission to undergraduate and graduate students that are in PC(USA) affiliated colleges, universities, and seminaries
 - Create a contact network of chaplains and school admission officials to promote NBPC
 - Communicate regularly with undergraduate and graduate/seminarian students, informing of and encouraging participation in region, chapter, and national events and programs
 - Pray regularly for students.

- **Development Committee (4 members and co-chair)**
 - Lead the NBPC in efforts that attract money and resources needed to carry out the mission of the organization
 - Demonstrate/express experience or interest in the areas such as asking for gifts, graphic design, creative writing, marketing/promotions, working with fundraising software, fundraising for non-profit/501(c)3 organizations.