



NORTHEAST REGION



NER Executive Committee

Rev. Bernard Downing

Elder Alpha Brown

(vacant)

Elder (Dr.) Gayle Griffin

Ms. Rasheeda Hastings

Elder Etta
Graham-Mitchell

Elder Julie Stephenson

Rev. Anna Grant-Borden

**Rev. Maxine E.
Jenkins, HR**

President Northeast
Region of NBPC

April 29, 2022

*Trust in the Lord With all your heart; do not depend on your own understanding.
Seek his will in all you do, and he will show you the path to take. Proverbs 3:5-6(NLT)*

Dear NBPC Member,

On behalf of the Northeast Region nominating committee, would you please consider nominees for Vice-President, Secretary and Assistant Secretary from within your 2022 active membership? The elections will occur at the Northeast Region's Annual Meeting on August 12- 13, 2022.

From the Northeast Region Bylaws

ARTICLE V

SECTION 2: NOMINATIONS AND ELECTIONS a) Nominations and elections for these officers are held during the annual meeting; b) All offices shall be open to active members, both clergy and lay, male and female; c) Officers are elected for a two-year term; d) No officer shall be elected for more than two consecutive, two- year terms; e) Nominations and elections shall be alternated: i. in the odd year – president, assistant secretary, and treasurer; and ii. in the even year – vice-president and secretary; f) 3 Members of the nominating committee shall be elected every two years at the annual meeting; g) The nominating committee shall elect its own chair (for information on the nominating committee see Article VIII, Section 5); and h) Members-at-large shall be elected for a two-year term at the annual meeting. In the event that the annual meeting is cancelled, elections (for officers, nominating committee, members-at-large, etc.) shall be held electronically and via US postal mail.

ARTICLE VI DUTIES OF OFFICERS

SECTION 2: VICE-PRESIDENT The vice-president shall: a) assume the responsibilities of the president in all cases in which the president may be absent or not able to perform her/his duties; and b) consult with the president for creating and maintaining deliberate linkage with all chapter presidents and/or moderators throughout the REGION by means of semi-annual reports or newsletters.

SECTION 3: SECRETARY The secretary shall: a) keep a written record of all regional and executive committee meetings; b) prepare and distribute minutes to the executive committee within fifteen (15) days, after each stated meeting; c) inform members of the time and place of each meeting; d) maintain, with the assistance of the treasurer, accurate records of all dues, payments, donations, and other receipts; e) provide the assistant secretary and other officers with an up-to-date membership list, consisting of the member's name and chapter only; and f) maintain and share semi-annually with officers of THE REGION a current list of chapters, officers, names, addresses, phone numbers, and email addresses.

SECTION 4: ASSISTANT SECRETARY The assistant secretary shall: a) assist the secretary in the preparation and distribution to the membership of the approved minutes; b) record minutes of all meetings, in the absent of the secretary; c) disseminate all pertinent information to members and local chapters; d) maintain an up-to- date membership list; e) maintain quarterly contact with chapter membership chairs to ensure payment of chapter regional dues; and f) request quarterly chapters updated membership lists.

Please consider nominees from your chapter for the positions.

Your attention to this matter in a timely manner is greatly appreciated.

Love and Peace,

NBPC, Northeast Region Nominating Committee

Rev. Dr. James F. Reese, Chair, Philadelphia/Connecticut

Rev. Anna Grant-Borden, Acting Chair, Philadelphia

Elder Anita Perry, Pittsburgh

Pastor Doris Peterson, New Jersey

Elder Moretha Matthews, New York



NOMINATION FORM FOR VICE-PRESIDENT

DUTIES – The vice-president shall:

a) assume the responsibilities of the president in all cases in which the president may be absent or not able to perform her/his duties; and b) consult with the president for creating and maintaining deliberate linkage with all chapter presidents and/or moderators throughout the REGION by means of semi-annual reports or newsletters.



Please print the name of person with whom you have consulted and who is willing to serve if elected. Make certain your writing is legible. Use a separate form for each nominee to this office.

Note: Please make certain your membership dues and the membership dues of the nominee are paid so your participation in the process is not jeopardized.

FOR VICE-PRESIDENT:

I nominate _____

Address _____
(include city, state and zip)

Home phone _____ Cell phone _____

Email _____

Chapter name _____ Region _____ State _____

Prior or current service to Congregation, Presbytery, Synod or GA, Caucus (if known)

Reason for nomination _____

Special skills _____

Your name _____

Your Home phone _____ Cell phone _____

Your email _____

Please respond by June 30, 2022.

**Print, complete, scan and email to:
OR return by postal mail to:**

livinglife738@gmail.com (email of Rev. Anna Grant-Borden)
Rev. Anna Grant-Borden
Mt. Airy Presbyterian Church
500 E. Mt. Pleasant Ave.
Philadelphia, PA 19119

NOMINATION FORM FOR SECRETARY

DUTIES – The secretary shall:

a) keep a written record of all regional and executive committee meetings; b) prepare and distribute minutes to the executive committee within fifteen (15) days, after each stated meeting; c) inform members of the time and place of each meeting; d) maintain, with the assistance of the treasurer, accurate records of all dues, payments, donations, and other receipts; e) provide the assistant secretary and other officers with an up-to-date membership list, consisting of the member's name and chapter only; and f) maintain and share semi-annually with officers of THE REGION a current list of chapters, officers, names, addresses, phone numbers, and email addresses.



Please print the name of person with whom you have consulted and who is willing to serve if elected. Make certain your writing is legible. Use a separate form for each nominee to this office.

Note: Please make certain your membership dues and the membership dues of the nominee are paid so your participation in the process is not jeopardized.

FOR SECRETARY:

I nominate _____

Address _____
(include city, state and zip)

Home phone _____ Cell phone _____

Email _____

Chapter name _____ Region _____ State _____

Prior or current service to Congregation, Presbytery, Synod or GA, Caucus (if known)

Reason for nomination _____

Special skills _____

Your name _____

Your Home phone _____ Cell phone _____

Your email _____

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livinglife738@gmail.com (email of Rev. Anna Grant-Borden)
 Rev. Anna Grant-Borden
 Mt. Airy Presbyterian Church
 500 E. Mt. Pleasant Ave.
 Philadelphia, PA 19119

NOMINATION FORM FOR ASSISTANT SECRETARY

DUTIES – The assistant secretary shall:

- a) assist the secretary in the preparation and distribution to the membership of the approved minutes;
- b) record minutes of all meetings, in the absent of the secretary;
- c) disseminate all pertinent information to members and local chapters;
- d) maintain an up-to-date membership list;
- e) maintain quarterly contact with chapter membership chairs to ensure payment of chapter regional dues; and
- f) request quarterly chapters updated membership lists.



Please print the name of person with whom you have consulted and who is willing to serve if elected. Make certain your writing is legible. Use a separate form for each nominee to this office.

Note: Please make certain your membership dues and the membership dues of the nominee are paid so your participation in the process is not jeopardized.

FOR ASSISTANT SECRETARY:

I nominate _____

Address _____
(include city, state and zip)

Home phone _____ Cell phone _____

Email _____

Chapter name _____ Region _____ State _____

Prior or current service to Congregation, Presbytery, Synod or GA, Caucus (if known)

Reason for nomination _____

Special skills _____

Your name _____

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